

Report of: Waste Management Business Officer

Report to: Chief Officer Waste Management

Date: 23rd February 2015

Subject: Variation of Trade Waste Contract to include Street Residues and Illegal Skips

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

1. An options appraisal has been conducted highlighting the savings that are available if the Council's chain lift skip vehicle (CLSV) is withdrawn.
2. The Council has an existing contract that includes a skip service: the Trade Waste Collection and Disposal Contract can be used for the collection of a proportion of street sweepings skips and the removal of illegally sited skips.
3. A procurement is also currently being conducted for the collection and processing of Street cleaning residues, which will eventually cover the street sweepings element.

Recommendations

4. The Chief Officer for Waste Management is recommended to note the content of this report and approve the variation of the Trade Waste Collection and Disposal Contract to include collections for street cleaning residues and removal of illegal skips.

1 Purpose of this report

1.1 To obtain approval from the Chief Officer Waste Management in accordance with Contract Procedure Rules (CPR 21.7) to formalise a variation with Associated Waste Management Ltd under the councils trade waste contract to allow:

- Collections of street cleaning residues from 8 sites until the street sweepings procurement is concluded.
- The removal of illegally sited skips in the Leeds District on an ad hoc basis.

2 Background information

2.1 A DDN has investigated options for plasterboard collection arrangements following the identification of safety concerns. As part of this assessment, opportunities to deliver savings were identified through changes to the CLSV collection service.

2.2 The recommendations made in the report were:

- The purchase of 9 rolloff containers for gypsum/plasterboard;
- Suspension of mixed plastics/cans collections at 15 recycling site locations;
- Procurement of an external service provider to collect Environmental Action street sweeping waste;
- The use of a proportion of the savings generated through the service efficiencies to fund an annual container replacement, repair, inspection and maintenance programme.

2.3 The procurement of a formal contract for street sweeping waste is in progress, that will take account of responses to a soft market test, designed to shape the scope of the procurement.

2.4 The Trade Waste contract was awarded in July 2013 and runs until June 2016. The contract was split into 'lots' to cover different elements of the service required with Lot 2 covering the supply of skip services.

3 Main issues

3.1 CPR 21.7 requires Chief Officer approval through the Delegated Decision process to authorise a contract variation.

3.2 The trade waste contract details materials, including European Waste Catalogue Codes, which are permitted in the skips collected by AWM. This list needs extending to include street cleaning residues (20 03 03).

3.3 The waste, although being of municipal category, needs specialist processing which LCC already have an effective arrangement in place for, hence the variation only needs to be for haulage services.

3.4 This haulage rate can also be used for the removal of illegal skips, which will be collected by the contractor and delivered to Kirkstall Road.

3.5 AWM have been consulted ahead of this variation report and have confirmed they are eager to build on the range of services provided to the Council and take on this additional piece of work. They have a proven record of service delivery both on the trade waste contract and recycling/disposal contract; the Officers involved have no concerns regarding their ability to meet the requirements of the variation.

3.6 A joint approach between Waste Management and Localities has been employed, and will continue, to ensure the smooth transition of services.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.3 It is not considered that the content of this report or the recommendations made will have a significant impact on any particular ward or community, and as such no consultations have taken place with residents or Councillors.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 It is not considered that the content of this report or the recommendations made will have any impact on any specific individual or group in terms of equality, diversity, cohesion and integration.

4.2.2 An equality, diversion, cohesion and integration screening form has been completed and comments made in relation to how the contract will impact how our services will be provided.

4.3 Council policies and City Priorities

4.3.1 It is paramount that procurements in the authority are undertaken with a view to ensuring openness, transparency and fairness. This variation utilises an existing contract procured through a formal competitive exercise based on an evaluation designed to achieve a cost/quality balance which offers best value to the authority.

4.3.2 The variation will have specific implications with regard to our environmental performance and the aspirations stated within our environmental policy where we are aiming for improved environmental protection. The following are all relevant contributors to meeting the needs of this Council policy:

- Preventing pollution and minimising our environmental impact
- Taking steps to reduce carbon emissions
- Improving our resilience to current and future climate change.

4.4 Resources and value for money

4.4.1 Value for money has been demonstrated initially through the original trade waste tender which introduced competitiveness to the market to drive down cost.

4.4.2 Opportunities for efficiencies have been identified in the review of the CLSV with savings being delivered through actioning recommendations of the options appraisal.

4.4.3 Value for money is also being achieved through the effective use of existing arrangements and the further incorporation into a comprehensive contract as opposed to a separate procurement for this service alone.

4.5 Legal Implications, Access to Information and Call In

Officers from Legal and Democratic Services have been consulted and will ensure legislative requirements surrounding the variation are adhered to.

4.6 Risk Management

4.6.4 If the recommendation to vary the trade waste contract as described in this report is not approved then the Council will risk not maximising efficiencies and savings available.

4.6.5 If the collections were to be undertaken by AWM without a variation the Council would be in a position where no formal contractual arrangements are in place for dealing with a significant waste stream. There would be a risk of the quality of service offered to locality teams being reduced without the protection and means of redress that a formalised arrangement provides.

5 Conclusions

5.1 The authorisation of a variation by the Chief Officer ensures compliance with the Councils CPRs.

5.2 The variation of the trade waste contract to include haulage for street cleaning residues and illegal skips provides opportunities for savings realisation, ensures continuity of service for localities and protects service levels and prices through formal contracting arrangements.

6 Recommendations

6.1 The Chief Officer for Waste Management is recommended to note the content of this report and approve the variation of the Trade Waste Collection and Disposal Contract to include the collections for street cleaning residues and removal of illegal skips.

7 Background documents¹

7.1 In compiling this report no additional background papers were used.

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.